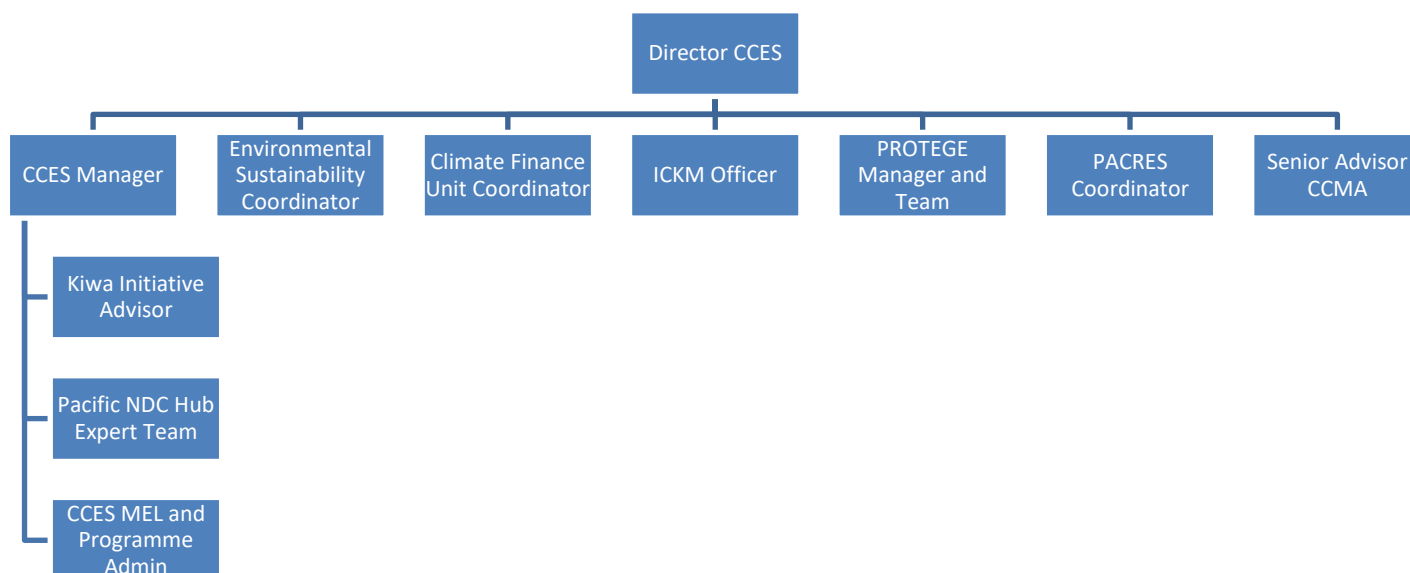


POSITION DESCRIPTION

Job Title:	Senior Advisor, Climate Change Multilateral Agreements
Work Unit:	Climate Change and Environmental Sustainability CCES
Location:	Noumea, New Caledonia
Reports To:	Director Pacific Community Climate Change Flagship Programme
Responsible For:	N/A
Job Purpose:	<p>Under the leadership of the Director CCES, the Senior Advisor CCMA will support the coordination and development of SPC's overall strategy for international climate change and related environment negotiations.</p> <p>The role will provide the Director CCES with key advice, guidance and support in the areas of climate change priorities of the region addressed in relevant Multilateral Agreements. The role will work under direct supervision of the Director CCES and in close collaboration with section heads and CCES broader team.</p>
Date:	October 2022

Organisation Context:

The SPC Climate Change and Environmental Sustainability Programme (CCES) was set up in January 2016 to strengthen and streamline its climate change initiatives. It consolidates existing climate change work of SPC under a strategic and technical management, provides leadership in SPC's climate change and environmental sustainability actions, coordinates and liaises with regional and international partners for the organisation, and enhances mainstreaming of the issue within its divisional development work. The climate change framework (CC Framework), elaborated in 2018, articulates the position of SPC on climate change and serves as a blue print to define the priorities of SPC in terms of climate change, its comparative advantages and key result areas for the next 5 years.



Key Result Areas:

Jobholder is accountable for	Jobholder is successful when
<p>KRA 1: Technical and strategic advice and support in the areas of international climate change and environment negotiations (35%)</p> <ul style="list-style-type: none"> • Provide technical and strategic advice and support in the areas of climate change priorities of the region addressed in relevant Multilateral Agreements, in particular the UNFCCC and related MEAs for SPC. • Support the coordination and development of SPC's overall strategy for international climate change and related environment negotiations. • Support SPC Members' negotiating efforts, including via the One CROP+ process, ensuring that the SPC delegation is regarded by Leaders, Ministers, senior officials, stakeholders and negotiating partners as credible and effective. • Provide advice and analysis on the alignment between domestic and regional policy and international climate change obligations and expectations. • Work closely with the Climate Finance and Resource Mobilisation and Integration capability within SPC to identify SPCs climate change priorities are aligned with and inform relevant climate change efforts in relevant Multilateral Agreements, Financing Mechanisms and opportunities. • Coordinate SPC's contribution to the development of well-tailored negotiating mandates and keep pace with developments in the negotiation. 	<ul style="list-style-type: none"> • Up to date technical and strategic advice is provided as required on international climate change and related environmental negotiations, particularly under the UNFCCC. • International negotiations and relevant meetings are constantly monitored and advice is provided as to SPC's participation and contribution in support of its Members. • As required, Members are supported and advised in international climate change and related environmental negotiations, including when the jobholder is integrated into a national delegation or when solely representing SPC.
<p>KRA 2: Relationship Management and Representation (35%)</p> <ul style="list-style-type: none"> • Serve as the technical focal point on international climate change and related environment negotiations for SPC internally, Members and external partners, ensuring a high level of coherence and coordination. • Support and sometimes lead consultation with key stakeholders to inform SPC's work in the area of international climate change negotiations (including implementation of obligations), keeping them informed of progress and drawing on their input relevant to particular issues and interests. • Participate in bilateral and senior official's talks where climate change is under discussion. 	<ul style="list-style-type: none"> • Maintain strong links with Climate Change ministries, negotiators and officials in member governments and territories. • Maintain strong working relationships across SPC. • Maintain strong linkages with other CROP agencies in the area of climate change and related environmental negotiations. • Strengthened linkages with non-CROP agencies and development partners active in climate change negotiations to complement SPC strengths. • Active participation in useful international and/or regional coordinating arrangements and multi-donor/partners programmes. • As required, effective representation of SPC and regional members at national, regional and international fora.
<p>KRA 3: Executive and SLT Support (30%)</p> <ul style="list-style-type: none"> • Provide advice to the SPC Executive and Senior Leadership Team in engaging with local and foreign media ensuring messaging is appropriate and supports SPC and Member efforts. • Support and sometimes lead engagement with the SPC Executive and Senior Leadership Team ensuring they are well-informed of developments and are 	<ul style="list-style-type: none"> • Timely advice and briefings are provided, as required, to the Executive and SLT. • As required, members of the Executive and SLT are supported in international climate change negotiations, meetings, interactions with media and other stakeholders.

<p>well briefed to engage with Members and external stakeholders.</p> <ul style="list-style-type: none"> Assist the Director CCES and Executive in leading, developing and implementing inter-divisional programmes that mainstream climate change and environmental sustainability across the whole organisation, including supporting implementation of the Paris Agreement's objectives by SPC's programmes and operations. 	<ul style="list-style-type: none"> Effective contribution to SPC's strategy and policy papers, business plans, programmes etc. on issues arising from international climate change and related environmental negotiations.
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Work Complexity:

Most challenging duties typically undertaken:

- Providing advice in various international, regional and organizational forums that responds to complex and often politically-sensitive questions regarding the region's climate change challenges and priorities
- Ensuring coordination, support and representation of SPC as technical focal point for international climate change and environmental negotiations
- Supporting a One SPC approach to implementation of the objectives of the Paris Agreement and other relevant international instruments, via SPC's programmes and with Members.

Functional Relationships & Relationship Skills:

Key internal and/or external contacts	Nature of the contact most typical
<ul style="list-style-type: none"> External - <p>Directors and representatives of Climate Change Ministries Ministers</p> <p>Deputy-Director and Divisional Directors of SPREP, PIFS, FFA, USP and other CROP agencies</p> <p>Representatives of donor partners and funding agencies</p> <p>Directors of relevant programmes in other regional and international agencies</p> <p>Private sector and industry association contacts.</p> <p>Non-State Actors involved in Climate Change negotiations in the region.</p>	<p>Exchange of information on areas of mutual interest.</p> <p>Participating in meetings and follow-up on actions agreed.</p> <p>Responding to requests for technical advice, information and support.</p> <p>Negotiation support as required.</p>
<ul style="list-style-type: none"> Internal – <p>DG, DDGs, Executive Office and SLT</p> <p>CCES Director and section heads</p> <p>Corporate Services and Support Services</p>	<p>Contribute to discussion and agreement on climate change issues.</p> <p>Planning and review of activities & work programmes linked to international climate change and related environmental negotiations.</p> <p>Advice on any sensitive or problematic issues</p>

Level of Delegation:

N/A

Person Specification:

Qualifications

Essential:	Desirable:
<ul style="list-style-type: none"> Postgraduate qualifications in environmental management of climate change or equivalent field; or, alternatively, in management/administration with an undergraduate qualification in environment or a related field. 	

Knowledge / Experience

Essential:	Desirable:
<ul style="list-style-type: none"> At least 15 years of demonstrated experience in international climate change and/or environmental negotiations. Highly developed planning skills. Experience in representation in regional or international meetings. Demonstrated knowledge of and experience in climate change and environmental sustainability at international, regional and national level relevant to the Pacific. Demonstrated experience with the development of policy and the provision of policy advice. Demonstrated experience supporting country delegations in international climate change and/or environmental negotiations. Demonstrated effective communication, networking and coordination skills. Demonstrated ability to operate and represent effectively at national, regional and international levels. Cross-cultural skills and the ability to work with team members from different cultural backgrounds. Extensive knowledge of the Pacific region's climate change strategies and positions and that of SPC's Member States and territories. 	<ul style="list-style-type: none"> An excellent reputation regionally or internationally amongst relevant sectoral peers. Extensive work experience in the Pacific or similar SIDS regions and developing countries regions. For English speakers, a good working knowledge of French, or for French speakers, a good working knowledge of English.

Key Skills /Attributes / Job Specific Competencies

The following levels would typically be expected for the 100% fully effective level:

Expert level	Climate change policy issues at international level Preparation of funding proposals Project management and reporting
Advanced level	Communication skills Programme management
Working Knowledge	Climate change science Environmental issues of the Pacific Social and political issues in the region
Awareness	SPC policies and procedures

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Key Behaviours

- Change and Innovation
- Interpersonal Skills
- Teamwork
- Promotion of Equity and Equality
- Judgement
- Building Individual Capacity

Personal Attributes

- Patience and ability to keep focused on the job
- Thorough and conscientious
- Resilient and hard working
- Ability to take a long term strategic view
- Ability to sum up the situation and make appropriate decisions quickly if required.
- Decisive and willing to make tough decisions.

Change to Job Description:

From time to time it may be necessary to consider changes in the job description in response to the changing nature of our work environment – including technological requirements or statutory changes. Such change may be initiated as necessary by the Director Corporate Services. This Job Description may be reviewed as part of the preparation for performance planning for the annual performance cycle.