



Pacific
Community
Communauté
du Pacifique

JOB DESCRIPTION

Job Title:	One Health Coordinator
Division/Programme and Section/Project (if any):	Land Resource Division (LRD) and the Public Health Division (PHD)
Location:	Suva, Fiji
Reporting to:	Director Land Resources Division and indirectly to Director Public Health Division
Number of Direct Reports:	4 immediate and 4 indirect (may increase as future programs are activated)
Purpose of Role:	<p>Lead the SPC One Health integrated programme approach and provide oversight to all initiatives and programmes that fall under the auspices of this approach. This includes the USAID -SPC Global Health Security program. The role will coordinate One Health partner relations and cross-sectoral activities including governance systems, shared responsibilities, and resource mobilization initiatives.</p> <p>The role oversees the development and implementation of an integrated, cross-organisational work programme with staff in multiple divisions. It brings together research and implementation capabilities across the organisation, building partnerships and mobilising resources to achieve impact for member countries in the One Health approach.</p>
Date:	June, 2024

Organizational Context and Organization Chart

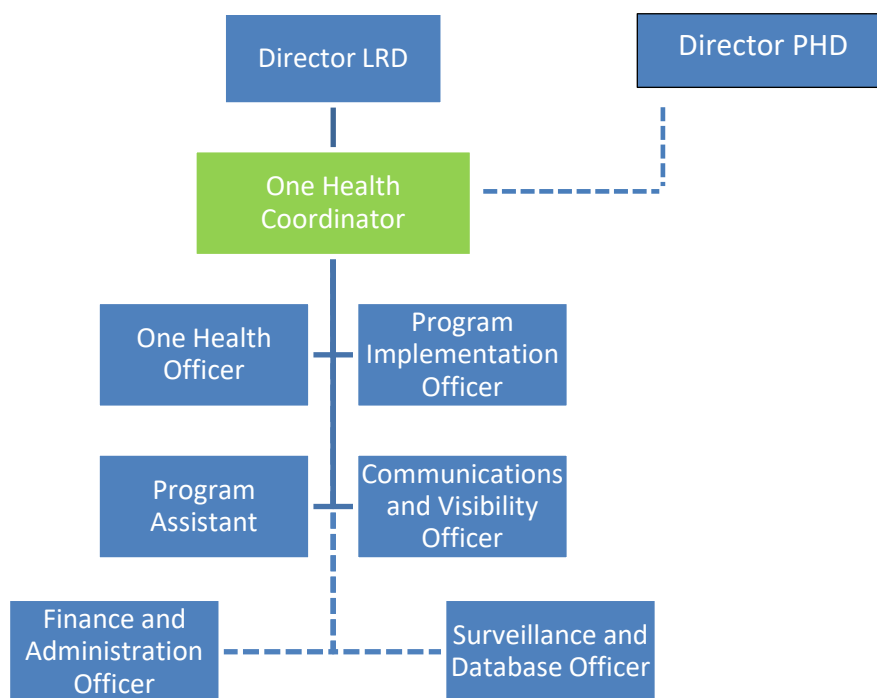
The **Pacific Community (SPC)** is the principal scientific and technical organisation in the Pacific region, supporting development since 1947. We are an international development organisation owned and governed by our 27 country and territory members. In pursuit of sustainable development to benefit Pacific people, our organisation works across more than 20 sectors. We are known for our knowledge and innovation in such areas as fisheries science, public health, geoscience, and conservation of plant genetic resources for food and agriculture.

SPC is committed to bringing together our deep sectoral expertise, research, relationships, and implementation experience into **integrated programmes**. These programmes accelerate our efforts to

address the challenges and opportunities facing the Blue Pacific in the 21st century and work together with our members and achieve impact for Pacific people.

'One Health' is an approach to designing and implementing programmes, policies, legislation, and research in which multiple sectors communicate and work together to achieve better public health outcomes (WHO). The use of the One Health approach is so important in our daily lives as human, animal and environmental health are inextricably linked through the ecological realities governing life. The foundation of One Health is communication, coordination, and collaboration among human, animal, environmental health, and other relevant partners at national, regional, and international level.

The coordinator will play a key role in the development and coordination of the One Health programme in the region. The position will drive progress with knowledge, experience and stronger relationships with partners and PICTs; working effectively with partners and technical institutions that have the commitment to address key 'threats' to human, animal and environment health and livelihoods.



Key Result Areas (KRAs):

The position of One Health Coordinator encompasses the following functions.

1. Lead the SPC One Health integrate programme approach to achieve Global Health Security (GHS) Objectives (30%)
2. Coordination, facilitation and outreach (30%)
3. Resource mobilisation, visibility and strategic engagement (20%)
4. Monitoring, evaluation, learning (MEL) and knowledge management (20%)

The performance requirements of the Key Result Areas are broadly described below

Jobholder is accountable for	<i>Jobholder is successful when</i>
<p>KRA#1: Lead the SPC One Health approach to achieve Global Health Security Objectives</p> <ul style="list-style-type: none"> • Lead the overall implementation of the US funded GHS program. • Coordinate the development of strategic projects and/or programs in line with the SPC One Health approach. • Provide technical assistance to PICTs and SPC divisions as required. • Ensure that One Health initiatives are aligned or interlinked with the LRD and/or PHD business plan frameworks where applicable. • Lead, contribute or coordinate One Health research initiatives and prepare publications for international peer-reviewed scientific journals. 	<ul style="list-style-type: none"> • A coherent results-focussed programme strategy and cross workplan is in place. • A programme governance structure and coordination structure is in place at SPC and regional level. • Strategic One Health I projects and initiatives are implementing activities at national and regional level. • The One Health programme is contributing to the broader integrated programme approach at SPC. • The SPC One Health programme is strongly featured in planning and reporting documents for both PHD and LRD • One Health research initiatives are well defined, published and shared in relevant forums (including peer-reviewed scientific journals)
<p>KRA#2 Coordination, facilitation and outreach (30%)</p> <ul style="list-style-type: none"> • Responsible for the day-to-day management, implementation and coordination of One Health and the project team. • Coordinate the internal SPC wide One Health programme working group. • Facilitate a programme governance mechanism for One Health internally and regional level. • Engage SPC members to identify needs and support the delivery of resources to SPC members. • Coordinate with other regional and One Health institutions such as the Quadripartite. 	<ul style="list-style-type: none"> • A core One Health working group within SPC is strengthened and working as a coordinated team. • An effective governance structure One Health is in place within SPC and at regional/country level • SPC teams are delivering One Health activities according to GHS project activities in SPC member state and demonstrating the value of integrated approaches. • SPC is demonstrating a clear and coordinated approach in SPC member countries and with partners.
<p>KRA#3 Resource mobilisation, visibility and strategic engagement</p> <ul style="list-style-type: none"> • Facilitate the development of concept notes and proposals writing for funding with project and SPC to partners. • Identify and develop productive relationships with partners and key One Health stakeholders in the region. • Develop communications and visibility materials to support Senior Leadership Team engagement in high level forums. • Represent SPC at national, regional and international forums where required. 	<ul style="list-style-type: none"> • Sustainable funding models are secured and implemented. • SPC is recognised as the Key One Health coordination mechanism for all One Health activities. • SPC' One Health programme and GCS activities is showcased at regional and global forums with representatives of PICTs • A communications and visibility strategy is in place • One Health approaches are established at national level (PICTS) • SPC is well represented in all forums

<p>KRA#4 MEL and Knowledge Management</p> <ul style="list-style-type: none"> • Coordinate monitoring, evaluations and reporting for the GHS project and One Health programme, in line with SPC and donor requirements. • Facilitate reflection and planning sessions for the One Health working groups or taskforce and strategic projects. • Lead knowledge management for the One Health programme and Global Health Security project. 	<ul style="list-style-type: none"> • SPC can demonstrate overall results and impact of USAID -SPC's GHS project . • SPC is demonstrating the value of working in an integrated way and One Health approach to Global Health Security • A cross-organisational knowledge management structure is in place. • Evidence and lessons from SPC's One Health programme are documented, shared and promoted using innovative means. • Learning is being integrated into SPC's practice.
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The above performance requirements are provided as a guide only. The precise performance measures for this job will need further discussion between the jobholder and supervisor as part of the performance development process.

Most Challenging Duties Typically Undertaken (Complexity):

<p>Coordination of a complex cross-sector initiative, build ownership and collaboration across SPC and the region.</p> <p>Providing valued technical advice and coordination to PICTs and stakeholders as they address One Health 'threats' implement projects.</p> <p>Represent SPC, including delivering persuasive, evidence informed presentations to high level audiences.</p> <p>Mobilise resources and technical guidance to enable PICTs One Health activities to support research, capacity development and specific initiatives to address existential threats.</p> <p>Demonstrating the overall impact of the One Health approach to the region using robust evidence and innovative cost-effective strategies.</p> <p>Negotiate with political, social and cultural sensitivities of various stakeholder groups</p> <p>Managing personnel consultants, contracts and budgets for the programme.</p>

Functional Relationships & Relationship Skills:

Key internal and/or external contacts	Nature of the contact most typical
<p>External</p> <ul style="list-style-type: none"> • Quadripartite agencies (FAO, UNEP, WHO, WOAHA) and technical partners in the region • Relevant line ministries for Public Health, Animal Health and Environmental health in SPC member countries. • Other UN and CROP agencies such as SPREP • Funding partners (including traditional donors, trusts and foundations) • Consultants • Member country government staff/representatives. 	<ul style="list-style-type: none"> • Championing the visibility of SPC's programme of work • Contributing evidence from SPC's work is applied by countries and published. • Presenting concepts and funding pitches • Building relationships and partnerships. • Managing consultants

<p>Internal</p> <ul style="list-style-type: none"> • The SPC Senior Leadership Team, Directors of PHD and LRD • Members of the One Health working group • Leads of other activities are integrated programmes at SPC. • The Integration and resource mobilisation, corporate communications, and Strategy, Performance and Learning unit. • LRD and PHD staff members 	<ul style="list-style-type: none"> • Providing briefings and building engagement of senior leadership at SPC and at regional forums e.g. PICTS • Coordination with divisional staff within LRD, PHD and other division in SPC. through the food systems taskforce • Collaboration with other entities on the development of strategic project activities within the programme. • Collaborating with other integrated programme leads and cross-organisational SPC units on strategic initiatives.
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Level of Delegation:

Routine Expenditure Budget: approximately USD 9,000,000.

Budget Sign off Authority without requiring approval from direct supervisor: EUR 2,000.

Personal Specification:

This section is designed to capture the expertise required for the role at the 100% fully effective level. (This does not necessarily reflect what the current position holder has.) This may be a combination of knowledge / experience, qualifications or equivalent level of learning through experience or key skills, attributes or job specific competencies.

Qualifications

<p>Essential:</p> <ul style="list-style-type: none"> • A master’s level degree or higher in agriculture, veterinary science, public health, international development or related field. 	<p>Desirable:</p> <ul style="list-style-type: none"> • Post graduate degree with specialization in One Health • Programme or Project Management Qualifications. • Membership of relevant professional bodies.
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Knowledge/Experience

<p>Essential:</p> <ul style="list-style-type: none"> • Minimum of 12 years of experience in a relevant field to One Health (Public Health, Infectious Diseases, Veterinary or Animal production services, Environmental Sciences), with Pacific or island states focus. • Demonstrated ability to think and work strategically. • Knowledge of Public Health or Agricultural or Environment systems and other systems approaches in a development context. 	<p>Desirable:</p> <ul style="list-style-type: none"> • Demonstrated experience managing successful relationships with funding partners and technical agencies. Demonstrated experience in resource mobilisation and advocacy. • Practical work experience and existing working relationships in a Pacific Island Country or at regional level. • Experience managing people and teams. • Experience in socio-ecological innovation.
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<ul style="list-style-type: none"> • Strong knowledge and understanding of gender and social inclusions. • Experience working on multi-disciplinary or multi-sector integrated programmes in a government, international organisation or research setting. • Experience in programme design and management. • Excellent presentation and facilitation skills in English. • Excellent written communication in English. • Strong cross-cultural competence with Pacific experience preferred. 	<ul style="list-style-type: none"> • Experience in project and programme monitoring, evaluation and learning and knowledge management. • Effective communicator.
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Key Skills/Attributes/Job Specific Competencies

The following levels would typically be expected for the 100% fully effective level:

Expert level	<ul style="list-style-type: none"> • Specialist knowledge relevant to One Health (Public Health/Environment Sciences/Animal Health) • Facilitation of internal and external stakeholder forums • Working with humility in a culturally sensitive manner and uphold SPC's values. • Manage staff and liaise with Senior Leadership • Negotiating with influence and managing conflict • Oral and written communication skills
Advanced level	<ul style="list-style-type: none"> • Understand Gender, Social and of Donor and Member Country priorities. • Ability to synthesise work programs to ensure alignment to higher level outcomes
Working knowledge	<ul style="list-style-type: none"> • Familiarity with SPC programmatic areas • Financial and budget management
Awareness	<ul style="list-style-type: none"> • SPC Regulations and Policies

Key Behaviours

*All employees are measured against the following **Key Behaviours** as part of Performance Development:*

- Change and Innovation
- Interpersonal Skills
- Teamwork
- Promotion of Equity and Equality
- Judgement
- Building Individual Capacity
- Cross cultural competence

Personal Attributes

- High level of professional integrity and ethics
- Friendly and respectful demeanour
- Demonstrated high level commitment to customer service
- Effective communicator

Change to Job Description:

From time to time, it may be necessary to consider changes in the job description in response to the changing nature of the work environment – including technological requirements or statutory changes. Such change may be initiated as necessary by SPC. This Job Description may also be reviewed as part of the preparation for performance planning for the annual performance cycle.